

**SOMERSET COUNCIL  
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

**KEY DECISION RECORD**

**Decision Relating to Operational Contracts**

Executive Member(s): Cllr Federica Smith-Roberts - Lead Member for Communities, Housing and Culture and Cllr Ros Wyke - Lead Member for Economic Development, Planning & Assets  
Local Member(s) and Division: N/A

Lead Officer: Sarah Dowden, Service Director, Regulatory and Operation Services & Oliver Woodhams, Service Director Strategic Asset Management

Authors: Mike Berry, Temporary Head of Service, Neighbourhood Services & Darren Puckett, Acting Strategic Manager – Systems & Performance,

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**Date of decision:** 19 July 2023

**Date of publication of decision:** 19 July 2023

**Date decision comes into force:** 27 July 2023

**1. Officer Key Decision**

The Executive Director of Community Services and the Executive Director of Resources and Corporate Services (Section 151 Officer) agreed:

- a. To extend the current idverde contract for a further 18 months, with the addition of tree provision to meet the agreed service standards and removing Facilities Management from the contract extension.
- b. That the elements of the contract relating to Facilities Management provision will subsequently be managed and delivered through the Council's in-house Facilities Management Teams within the Strategic Asset Management Service.

**Signed by:**

*The Executive Director of Community Services*

*The Executive Director of Resources and Corporate Services (Section 151 Officer)*

**2. Reason for Decision(s)**

As set out in the Officer's report.

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- 3. Reason(s) for Urgency**  
None.
  
- 4. Details of any alternative options considered and rejected**  
As set out in the Officer's report.
  
- 5. Any relevant Personal Interest that the Lead Member may have under the Council's Code of Conduct for Members**  
None.
  
- 6. Details of any conflict(s) of interest declared by a Lead Member consulted about the proposals and any dispensation from Chief Executive**  
None.
  
- 7. Other background information considered by the Officers before making this decision**  
None.